



## Habitat for Humanity of Frederick County ReStore Associate/Truck Driver

### POSITION PURPOSE

This position is responsible for a variety of duties (including driving the truck, running the register, pricing and displaying merchandise, maintaining a safe and clean environment, leading volunteers, loading and unloading donations and purchases) for the purpose of creating and maintaining an extraordinary donor, volunteer, and shopper experience in the ReStore.

### PRIMARY DUTIES AND RESPONSIBILITIES

- Drive Non-CDL Box Truck, pick-up furniture and other merchandise from donors and deliver to the ReStore.
- Act as an ambassador of the ReStore while interacting with donors, shoppers and volunteers.
- Ensure the cleanliness and safety of the store.
- Assist with donation screening and drop-offs.
- Maintain safety within the store and outside area and while using ReStore equipment.
- Provide excellent service to customers, volunteers and fellow employees and maintain compliance with the employee code of conduct.
- Assist with daily loading and unloading of purchased and donated items.
- Help with processing, organizing and merchandising of donations.
- Oversee volunteers.
- Other duties as assigned.

### REQUIREMENTS

Experienced Non-CDL Box Truck Driver to drive 18ft Box truck to various sites all throughout Frederick County. Will be inspecting furniture and other merchandise to ensure it meets our quality standards; picking up furniture and other merchandise and then bringing it back to the ReStore. Lifting is required of product up to 50 lbs. Must be 21 or older, have a minimum of 2+ years of delivery type driving experience and a clean motor vehicle record. Reliability and trustworthiness is necessary!

This individual must understand and appreciate the mission of HFH. Qualified candidates must possess strong problem-solving skills, the ability to work in a fast-paced team environment and the ability to multi-task. This individual must be detail-oriented and able to work independently. Must be able to deal with all types of individuals and remain consistent in keeping a professional demeanor.

### PHYSICAL DEMANDS

Required to lift up to 50 pounds on a regular basis and will experience frequent bending, squatting, lifting and repetitive motion. This position is occasionally exposed to extreme heat, cold, wind, rain and other weather conditions.

### EXPERIENCE

A minimum of 2 years of related experience preferred.

### CERTIFICATES, LICENSES AND REGISTRATIONS

Driver's license with a clean record

Please send your resume or contact [michele.fry@frederickhabitat.org](mailto:michele.fry@frederickhabitat.org) to be scheduled for an in-person interview. Days/hours for this position are Tuesday – Saturday 7am – 4pm.