



Dear Prospective Participant:

Thank you for your interest in the A Brush with Kindness program at Habitat for Humanity of Frederick County, MD. HFHFC is a Christian housing ministry financed through private donations and utilizing volunteer labor. We are a "Hand Up, Not A Hand Out" program. Our purpose is to partner with families in need to provide a homeownership opportunity and to preserve homeownership.

ABWK is a home preservation program that provides painting, landscaping, and minor repair services. Please read the following to see if you have an interest in our ministry and if you meet our general guidelines:

To Qualify:

- You must be the homeowner that lives in the home that needs repair and be in Frederick County, MD.
- You must have a need. The condition of your home should be such that minor exterior repairs and maintenance, landscaping, clean up, painting, deck and ramp construction can be completed by volunteers.
- Total household income range cannot be more than 80% of the median income for Frederick County, MD based upon family size.
- With your permission we will verify information on your application such as employment, income, debt, homeownership, and insurance coverage.

If Approved to Participate:

- We ask that you and other adults living or visiting your home on the day of the event participate with our volunteers.
- Participate in our homeownership workshops to learn the basics of home repair and maintenance to keep your home maintained.
- Agree to a zero interest (0%) loan to repay Habitat over a period of time, if needed, creating a revolving loan fund that will allow us to assist other homeowners in Frederick County, MD with repair of their houses.

If you are interested in Habitat and believe you qualify for ABWK, we encourage you to complete the attached application and return it to Habitat for Humanity at 117 E. Church Street, Frederick, MD 21701 or Fax to 301-698-1697.

Your application will be reviewed within 14 business days of receipt. Then we will contact you to let you know if you qualify for a home visit to inspect what needs to be done and determine the extent of work that has been requested to make sure that it fits the scope of program.

If you have any questions, please feel free to contact the Habitat office at (301) 698-2449 between 8:00am and 3:00pm Monday through Friday.

Sincerely,

Ron Cramer
Executive Director

117 E. Church Street
Frederick, MD 21701
301-698-2449/ Fax 301-698-1697
www.frederickhabitat.org



Mail or fax completed application to:
 A Brush with Kindness
 Habitat for Humanity of Frederick County
 117 East Church Street
 Frederick, MD 21701
 Tel: (301) 698-2449 Fax (301) 698-1697

For Office Use Only Date Rec'd _____ Rec'd by _____

Please Print Legibly

SECTION 1 - Homeowner Information

Legal Name of Homeowner:		Age:	
Home Address:		City:	Zip:
Email:	Home:	Cell:	
# Years at Address:	Neighborhood:	Are you a Veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No	

List the names, ages and relationship to homeowner of all people living in the home (attach a list if more space needed)

Name/relationship: _____	Age: _____
Name/relationship: _____	Age: _____
Name/relationship: _____	Age: _____
Name/relationship: _____	Age: _____

SECTION 2 - Special Needs

Is the homeowner or anyone in the home disabled? Yes No

If yes, indicate the type of disability below (check all that apply, please describe if "other"):

Uses a Walker, Cane or Crutches Wheelchair Bound Blind Hearing Impaired Loss of Limb

Mentally Disabled Other: _____

Is translation needed? Yes No If yes, what language? _____

SECTION 3 - Sharing Your Personal Information

If your application is a more appropriate fit with other, similar programs, may we share it with them? Yes No

Unless you give us permission to share your information with other organizations, your application will be kept confidential. If you check yes, you give ABWK your consent to share the information you provided on this application with similar organizations like Rebuilding Together, Impact4Frederick, etc.

SECTION 4- Household Income, Debts and Mortgage Information

What is the total, combined income before taxes for ALL persons living in the home? \$_____ per year

You must attach verification of Household Income for ALL adults (18 years old and older) in the house unless proven full time student (up to 26 years old). See Section 7 for Checklist that MUST be provided with this application to be complete.

Are you still making loan payments on your house? Yes No Monthly payment: \$_____

SECTION 5 - House Information

Which most resembles the size of your house?

- 1 Story 1.5 Story 2 Story 2 Story Split
 Other _____

Exterior of house:

- Brick Aluminum Wood Vinyl
 Other _____

Which most resembles the type of your house?

- Single Family Duplex Townhouse
 Other _____

Year Built

Year Purchased

SECTION 6 - Checklist

- Did you complete **ALL** sections of this application?
- Did you **sign** the application/homeowners agreement?
- Did you attach a copy of **ALL** last month's paystub/proof of income for **ALL** persons over 18 in the household?
- Did you attach a copy of **ALL** last month's bank/credit union statements? (Checking, Savings, etc.)
- Did you attach a copy of **ALL** last month's bills/debts statements? Please include semi yearly/yearly statements. ex: water bill, car insurance, etc.
- Did you attach a copy of your **current** homeowner's insurance?

SECTION 7 - Application History

Have you applied to ABWK in the past? Yes No If yes, what year? _____

Has ABWK done work at your home in the past? Yes No If yes, what year? _____

Have you had work done at your home by another program (ie: Impact4Frederick, Rebuilding Together, Frederick County Realtors Association, etc.) in the past? Yes No If yes, who and what year? _____

SECTION 8 - Media and Publicity

Where did you learn about A Brush with Kindness? TV Radio Newspaper Flier Friend
 Neighbor Other: _____

If ABWK selects your house to be repaired:

_____ I give permission to be photographed on the day(s) of repair

_____ I give permission to have my name and photograph printed in the local newspaper

_____ I am willing to be interviewed by the media about what ABWK is doing with your house

SECTION 9 - Needed Repairs

Briefly describe the type of work you need done on your home. Attach a separate piece of paper if there is not enough space to list all repairs. Remember that the items listed below will be considered for repair, but the final decision on what work can be done with our time and financial resources will be made at the discretion of A Brush With Kindness committee. The work done by ABWK will focus on warmth, safety and independence. Our volunteers are NOT professionals and may not be able to make all repairs.

PLEASE PRINT LEGIBLY

Area of Repair	Description
Accessibility Modification: ex: wheelchair ramp, grab bars, door handles, etc.	
Carpentry Repairs. Describe problems with the doors, floors, porches. steps, walls, etc.	
Roofing Repairs. Identify where roof leaks	
Painting. List any Exterior painting needs	
Doors and Windows. Describe repairs needed, including locks, glass, frames, weather - stripping, etc.	
General Cleaning. Indicate if there is yard work needed.	
Other. Identify other repairs needed not listed above.	

SECTION 10 - Personal Statement (use back of sheet if need more room)

SECTION 11 - Homeowner's Agreement

I certify that the information on this application is accurate and that I own the property and primary resident at the address given on this application. I have **no** present intention to move or offer my home for sale for at **least 3 years**.

I confirm that any physically able person residing in my home or visiting for the project that day will work alongside the ABWK (A Brush with Kindness) volunteers. I confirm that, except for the condition listed above, my home is a safe place for volunteers.

To the extent permitted by law and without affecting the coverage provided by the required homeowner insurance, I waive any rights it may have to recover against Habitat for Humanity of Frederick County, MD and its programs for (1) damages for injury or death to persons or (2) damages to property for claims arising from such damages. This waiver is intended to waive fully, for the benefit of Habitat for Humanity of Frederick County, MD, any rights and/or claims, which might rise to a right of subrogation.

I understand that the people who may work on my house are unpaid volunteers: that few, if any of them, are skilled in the building trades; and that ABWK MAKES NO WARRANTIES, EXPRESS OR IMPLIED, REGARDING ANY MATERIALS USED OR WORK DONE BY ANYONE AT MY HOUSE. I hereby release ABWK, Habitat for Humanity of Frederick County and all associated with it from any and all liability whatsoever.

SIGNATURE OF HOMEOWNER

DATE

Complete the following if you are not the homeowner, but are assisting the homeowner in completing this application.

Print Name

Cell Number

Is homeowner aware of this application?

Date

Home Number

YES

NO

Relationship to Homeowner